



MEMO NO.: ESI/DGP/NIT-06/REAGENT/19-20/...1367

Date: 06.09.19

SUB : INVITATION TO E-TENDER (TWO BID SYSTEM): FOR SUPPLY OF "PATHOLOGICAL/DIAGNOSTICS REAGENTS AND KITS" TO E.S.I. HOSPITAL, DURGAPUR

(Note: All communications must be addressed to the officer named below by title only and not by name)

From : **The Medical Superintendent**
ESI Hospital, Durgapur

To: _

Sir(s),

E-tenders are invited (under Two Bid System - "TECHNICAL BID" & "PRICE BID") from reputed organizations/agencies for supply of "Pathological/Diagnostics Reagents and Kits" to ESI Hospital, Durgapur.

SL NO.	PARTICULARS	
01.	Supply of Pathological/Diagnostics Reagent Kits	To be quoted as percentage below MRP. Percentage of discount offered on MRP of individual item excluding GST and inclusive of all other charges.

The "Tender Documents" comprising of *Terms and Conditions of Contract*, which will govern any contract made, along with the *Tender Application Form* and other relevant documents are enclosed herewith. If you are in a position to quote for the contract in accordance with the requirement stated in the attached schedule as per the terms and conditions stated, please submit your quotation by e-tendering.

The "tender documents" can be downloaded from the website of The West Bengal Government e-Procurement System (<https://wbtenders.gov.in>) and in such case the same may be signed and submitted as per the e-tender procedures mentioned hereinafter.

Tenderers are requested that, before quoting their rates or sending tender, the tender forms may please be read out thoroughly (line by line) so as to have a clear knowledge of the requirement contained therein, otherwise the hospital authority will not be held responsible for any error / oversight of his own and the penalties shall be levied for not complying with the requirements stated herein or supply of the required item/services.

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The form is Standard Form of 'Tender. Certain clause / clauses may not be applicable in some cases. So, Tenderers are requested to ignore such clause /clauses, which are not applicable in the instant case.

Applicants are directed to submit the desired documents in chronological manner as per (A) Qualifying Condition; (B) Essential Qualification (under heading of Technical Bid); (C) Checklist. It is also advised to upload only the desired and necessary documents.

In the event of the space on the Schedule of contract / specifications of items /proforma being insufficient for the required purpose, additional pages may be added.

PARTICULARS

Period of submission of e-tender form	From 15.09.2019 to 12.10.2019 up to 4.00 pm
Pre-Bid Meeting	14.09.2019 at 10 am.
Due Date & Time of submission of completed E-Tender Document	12.10.2019 upto 4.00 pm.
Date & Time of Opening of Technical bid of e-tender	15.10.2019 at 2.30 pm
Date & Time of Opening of Financial bid of e-tender	To be notified later
Bid Security / Earnest Money	Amount of Rs. 5000/- (Rupees Five Thousand Only) as EMD to be submitted online. The online submission process may be followed as per memorandum of the Finance Department Audit Branch bearing Memo No 3975-F{Y} dated 28th July 2016.
Performance guarantee/ Security	Will be notified later.

The Medical Superintendent, ESI Hospital, Durgapur does not pledge himself to accept the highest discount of any tender and reserves the right of accepting or rejecting the whole or any part of the tender without assigning any reason thereof. Canvassing in any form by the tenderer or his representative with any of the officials of ESI Hospital, Durgapur shall render the tender liable to be rejected. Acceptance by the Hospital Authority shall be communicated in due course. You are requested that the instructions contained in the said communication should be acted upon immediately as asked for.

THE BID CAN BE UPLOADED UPTO 12.10.2019 up to 4 pm. ANY BID UPLOADED AFTER THE PRESCRIBED TIME SHALL NOT BE CONSIDERED IRRESPECTIVE OF RATES. THE BID WILL BE OPENED ON 15.10.2019 (Technical) at 2.30 pm

The bidder should carefully read, understand and seek clarifications, if any, before uploading the bid; no claim, whatsoever, will be entertained for any alleged ignorance thereof.


MEDICAL SUPERINTENDENT
E.S.I. Hospital, Durgapur