

Government of West Bengal
Office of the Administrative Medical Officer
Employees' State Insurance (Medical Benefit) Scheme
ESIC Buildings, Wing-'B' (4th & 5th floor)
GB Block, Sector-III, Saltlake City, Kolkata:700097.

NO.AMO/H-1K-54-76/

Dated Kolkata,the


2019

To,
Dr. Kazi Zigar Ahmed,
Code No.-How-X-256(New code No.-3001),
Bankra, Kabar Para, P.O. Bankra, P.S. Domjur,
Howrah, Pin: 711403..

In terms of your resignation letter dated 04.04.2019, this is to inform you that your resignation has been accepted by the undersigned office. IMO In-charge Baltikuri Service Dispensary, Code No. How-I-SD-1(N.C.No-2011) has been authorized to look after the panel under your possession.

You are therefore, instructed to arrange hand over all Medical Records, Clinical notes, Form No.1 and other ESIC papers (both used and unused) including the ESIC Manual to IMO In-charge Baltikuri Service Dispensary, Code No. How-I-SD-1(N.C.No-2011) under an inventory and your resignation will only be effective from the date of handing over the charge of the ESI panel along with submission the charge handover takeover report to this office immediately.

This is for best interest of the beneficiaries under your panel.


Administrative Medical Officer.
ESI(M.B) Scheme, West Bengal.

NO.AMO/H-1K-54-76/


135/1(14)

Dated Kolkata,the

11/04/2019

Copy forwarded for information and necessary action to:-

1. The Director, ESI (M.B) Scheme, W.B.(2nd floor) of this office.
2. The Addl. Commissioner & Regional Director(EZ), ESI Corporation .5/1, Grant Lane, Kolkata-12.
3. The S.M.O(EZ), ESI Corporation, ESIC Building, GB Block, Sector-III, Saltlake, Kolkata-97.
4. The Dy.. Director, CMS (E&S)ESI (M.B) Scheme,1st floor of this office.
5. The Vigilance Officer, ESIC.P-A, Raja Rajkrishna Street, Kolkata-700006.
6. The Addl. Administrative Medical Officer of this office (4th floor) Records Section.
7. The Accounts Officer of this office (4th floor) is requested to held up the Capitation fees of Dr. Kazi Zigar Ahmed, Code No.-How-X-256(New code No.-3001), w.e.f. 01.01.2019.
8. Medical Inspector(Admn), Dr. P. Roy.
9. Area Medical Inspector, Dr. D Bhunia..
- 10 Head clerk, Records 24 parganas section 5th floor of this office.
- 11 Cash Section of this office (5th floor).
- 12.Form section of this (4th floor).
13. IMO In-charge Baltikuri Service Dispensary, Code No. How-I-SD-1(N.C.No- 2 011) of 3D Baltikuri ESI Hospital, Howrah, Pin:711403, is being requested to take over the charge of the said panel from Dr. Kazi Zigar Ahmed, Code No.-How-X-256(New code No.-3001), until further order and submit the charge hand over and take over report duly signed by representative of IMP and IMO In-Charge as early as possible.
14. Dealing Assistant,dealing with Medical Service Committee of this office.


Administrative Medical Officer.
ESI(MB) Scheme, West Bengal.