



Government of West Bengal
Office of the Administrative Medical Officer
Employees State Insurance (Medical Benefit) Scheme
ESIC Buildings, Wing-B (4th & 5th floor), GB Block-6
Sector-III, Salt Lake City
Kolkata-700097

WB GOVT. TENDER FOR HIRING OF
PREMISES FOR
SERVICE DISPENSARIES
UNDER ESI (MB) SCHEME

TENDER PAPER

vide WB Govt. Tender Notice
No. ICA-T5542(4)/2019



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Tender Reference No. ICA-T5542(4)/2019

TENDER NOTICE ASKING FOR EXPRESSION OF INTEREST (EOI) FOR HIRING OF PREMISES FOR OPENING & SHIFTING OF SERVICE DISPENSARIES UNDER ESI (MB) SCHEME, GOVT. OF WEST BENGAL

1. INTRODUCTION

- 1.1 Office of the Administrative Medical Officer, Employees' State Insurance (Medical Benefit) Scheme, ESIC Buildings, Wing-B (4th & 5th floor), GB Block-6, Sector-III, Salt Lake City, Kolkata-700097 is an office under the Dept. of Labour, Govt. of West Bengal
- 1.2 The Administrative Medical Officer (AMO) invites **“Expression of Interest (EOI)”** through Tender from interested and eligible persons/ landlords/ premises-owners for **hiring of leased accommodation in a single building AT PAR MARKET RATE OF THE IDENTIFIED LOCALITY**, for **Service Dispensaries to provide medical care services to ESI beneficiaries** at different locations in different districts in West Bengal for the period of **03 (three) years** which can be extended for further period on mutual consent.
- 1.3 **AREA REQUIRED: 2,500-3,000 sq ft of CARPET AREA**
- 1.4 Tender documents will be available for download from ESI (MB) Scheme website at www.esiwb.gov.in on and from **12.08.2019**. **Last date of submission of offers in the SEALED TENDER BOX, kept in this office, is 02.09.2019 up to 12:00 Noon. Sealed Tender Box will be opened on the same day ie 02.09.2019 at 2:00PM.** If the participants desire to witness the opening procedure of the **Sealed Tender Box** they may remain present. **Duly filled up Entire Tender document shall have to be submitted in a sealed envelope in the Tender Box.**
- 1.5 **Administrative Medical Officer, ESI (MB) Scheme reserves the right to reject all or any “Expression of Interest (EOI)” in the form of OFFER without assigning any reason thereof.**
- 1.6 An **agreement** will be executed with the **selected bidder after inspection** of the offered premises in due course of time and will be informed accordingly

1.7 DETAILS OF THE LOCATIONS:

SI No.	Name of the Service Dispensary	Locations at or around	Districts
	1	2	3
1	CHANDNI CHAWK (presently within Sealdah ESI Hospital)	Sealdah/ Amherst Street/ Rajabazar	Kolkata
2	NUNGI (presently within Budge Budge ESI Hospital)	Budge Budge/ Maheshtala/ Nungi	South 24 Parganas
3	BUDGE BUDGE (presently within Budge Budge ESI Hospital)	Budge Budge/ Maheshtala/ Nungi	South 24 Parganas
4	KAMARHATI (presently within Kamarhati ESI Hospital)	Kamarhati/ Agarpara/ Rathtala	North 24 Parganas
5	KALYANI (presently within Kalyani ESI Hospital)	Kalyani/ Ghoshpara/ Kalyani Shilpanchal	Nadia
6	ULUBERIA (presently within Uluberia ESI Hospital)	Uluberia	Howrah
7	BALTIKURI (presently within Baltikuri ESI Hospital)	Baltikuri/ Japni Gate/ Bakultala/ Bankra	Howrah
8	BELUR (presently within Belur ESI Hospital)	Belur/ Belur Math	Howrah
9	SERAMPORE (presently within Serampore ESI hospital)	Serampur/ Chinsura	Hooghly
10	BHADRESWAR (presently within Gourhati ESI Hospital)	Gourhati/ Bhadreswar/ Champdani	Hooghly
11	GOURHATI (presently within Gourhati ESI Hospital)	Gourhati/ Bhadreswar/ Champdani	Hooghly
12	BANDEL (presently within Bandel ESI Hospital)	Bandel/ Tribeni	Hooghly
13	ASANSOL (presently within Asansol ESI Hospital)	Asansol town	West Burdwan
14	DURGAPUR (presently within Durgapur ESI Hospital)	Bidhannagar/ Durgapur city Centre	West Burdwan
15	CENTRAL KOLKATA	Dharmatala/ Chandni Chawk	Kolkata
16	SOUTH KOLKATA	Lake Road area	Kolkata
17	SOUTH KOLKATA	Jadavpur/ Dhakuria	Kolkata
18	NORTH KOLKATA	Shyambazar/ Bagbazar	Kolkata
19	DANKUNI	Dankuni	Hooghly
20	BONGAON	Bongaon town	North 24 Parganas
21	UTTARPARA	Uttarpara/ Bhadrakali	Hooghly
22	CHANDAN NAGAR	Chandan Nagar/ Gondalpara	Hooghly
23	BELGHARIA	Belgharia/ Rathtala	North 24 Parganas
24	HALISAHAR	Halisahar/ Baldeghata	North 24 Parganas

Sl No.	Name of the Service Dispensary	Locations at or around	Districts
	1	2	3
25	DARJEELING	Darjeeling Town	Darjeeling
26	MALDA	Malda Town	Malda
27	JANGIPUR	Jangipur	Murshidabad
28	COOCHBEHAR	Cooch Behar Town	Cooch Behar
29	JALPAIGURI	Jalpaiguri Town	Jalpaiguri
30	BARJORA	Barjora	Bankura
31	BURDWAN TOWN	Burdwan Town	East Burdwan
32	PANAGARH	Panagarh	East Burdwan
33	SURI	Suri	Birbhum
34	JAMURIA	Jamuria	West Burdwan
35	KULTI	Kulti	West Burdwan
36	DIGHA	Digha	Purba Medinipur
37	CONTAI	Contai	Purba Medinipur
38	MEDINIPUR TOWN	Medinipur Town	Paschim Medinipur
39	KHARAGPUR	Kharagpur	Paschim Medinipur
40	MECHEDA	Mecheda	Purba Medinipur
41	TAMLUK	Tamluk	Purba Medinipur
42	GARSHYAMNAGAR	Garshyamnagar	North 24 Parganas
43	DIAMOND HARBOUR	Diamond Harbour	South 24 Parganas
44	MALIA	Malia	Hooghly
45	HOWRAH MAIDAN	Howrah Maidan	Howrah

DATE AND TIME SCHEDULE

Sl. No.	PARTICULARS	Date
1.	AVAILABILITY OF “TENDER DOCUMENTS” ONLINE AT ESI (MB) SCHEME WEBSITE	12.08.2019 10:00 AM onwards
2.	BID SUBMISSION STARTING DATE (IN TENDER BOX)	12.08.2019 at 12:00 Noon
3.	BID SUBMISSION CLOSING DATE (TENDER BOX)	02.09.2019 up to 12:00 Noon
4.	BID OPENING DATE	02.09.2019 at 02:00 PM

Sd/-
Administrative Medical Officer
ESI (MB) Scheme
Govt. of West Bengal

BID FORM**FORM FOR BID SUBMISSION [Expression Of Interest(EOI)]**

Sl No.	General Informations	
1	Name of the Bidder	
2	PAN Number	
3	Name of the owner of the Property	
4	Whether the Bidder himself is the owner of the property offered on rent or Power of Attorney/Duly authorized signatory of the owner	
5	Contact details of the Bidder with e-mail id	
6	Contact details of the Bidder (if different from the Bidder)	
7	Details of property on offer	
8	Location and address of the building	
9	If situated in the ground floor/first floor or not	
10	In case situated in upper floors, whether Lift is available or not: capacity and number	
11	No. of rooms with size (measurement in ft)	
12	Whether proper access of road is available or not- Specification of approach road is required	
13	Distance of the property from nearest railway station	
14	Distance of the property from nearest bus stoppage	
15	Whether space offered situated in more than one floor	
16	TOTAL CARPET AREA OFFERED (in sq ft)	
17	Total open area(in sq ft)	
18	Whether running water and supply of drinking water is available	
19	Whether ELECTRIC wiring of adequate load (± 15 kva). Proper "EARTHING" is done or not.	
20	Details of Toilets (at least 4 Toilets if in a single floor/ 2 Toilets in each floor if in more than one floor)	

21	Covered Parking area	
22	Whether plans are approved by appropriate local authority	
23	Whether proposed property is FREE from all Encumbrances, Claims, Litigations etc. If not give details	
24	Year of construction of offered premises	
25	Whether all Govt. dues including property tax, electricity, telephones, water bills are cleared or not	
26	RATE of RENT per Month per Sq Ft of CARPET AREA in INR including of all TAXES	

Signature of Bidder/Owner

Following documents signed by the Bidder/Owner shall have to be submitted along with BID FORM:

- i) Copy of PAN Card of Bidder/owner/both**
- ii) Letter of authorization/Power of attorney**
- iii) Title deed of the property(copy)**
- iv) Approved drawing of the property on offer(copy)**
- v) Layout plan of the property on offer**

DECLARATION OF PARTICIPANT:

I/ We have read and understood the detailed terms and conditions applicable to the subject offer as supplied with the bid documents and agree to abide by the same in totality.

It is hereby declared that the particulars of the buildings etc., as furnished against the individual items are true and correct as per my/ our knowledge and behalf. In the event of any of same being found to be false, I/ we shall be liable to such consequences/ lawful action as the AMO may wish to take.

Signature of Bidder/Owner

Name in Block letter:

Full address with contact No.:

UNDERTAKING OF OWNER OF PREMISES/ LANDLORD

I/ We do hereby solemnly declare and undertake that:

All terms & conditions of the EOI vide **WB Govt. Tender Notice No. ICA-T5542(4)/2019** are acceptable to me/us. If any information furnished by me/ us is found incorrect/ false, the contract is liable to be cancelled without prejudice to any other legal action.

I/ We also confirm that I/ We understand that the Administrative Medical Officer, ESI (MB) Scheme reserves absolute rights to reject any bid or all bids without assigning any reason.

I/ We also declare that there is not any Government/ Municipal restrictions barring the letting of the proposed building on rent and I/ We am/ are the legal owner of the proposed building.

I/ We also confirm that I/ We have **NO OBJECTION** to allow ESI (MB) Scheme, Govt. of West Bengal to run a “Primary Health Care Facility in the form of Service Dispensary” where a large number of ESI beneficiaries will come for obtaining medical care services on daily basis.

I/ We have not been black listed in any Govt. organization/ institution.

Signature of Bidder/Owner

Name in Block letter:

Full address with contact No.: